

## Kate Olson Lesson Policies

### 1. Attendance

Your lesson time is agreed upon in advance and set aside specifically for you. If you can't make it to your lesson, please notify me at least 24 hours ahead of time, or you forfeit your lesson payment. If you are sick but can still play your instrument, I will see you at your assigned lesson time via Zoom. If you are too sick to play, or have a family emergency, lessons can be rescheduled at my discretion.

### 2. Equipment

I no longer wish students to cancel lessons if their instruments are not in good working order, although it is your responsibility to have a functional instrument. If your instrument is out for repair, please come to your lesson anyway, and we will do a lesson in theory or piano basics. I expect students to bring their instrument, sheet music/books, and a pencil to every lesson. A lesson notebook is also helpful to keep track of lesson assignments.

### 3. Location

All lessons are taught at my studio in West Seattle or virtually via Zoom. The address of my studio is 3801 SW Admiral Way, Seattle, WA 98126. Lessons can be booked Sunday through Wednesday.

### 4. Payment

Lessons at my studio or on Zoom are \$75/hour or \$45/30 minutes. Lessons at SAAS will be \$45/30 min or \$90/hour. If you are 65 or older, lessons are \$60/hour. Lesson payment is due within 10 days of receipt of your invoice. I accept cash, check, and online payments. I will send out a Quickbooks invoice on the 15th of each month.

### 5. Practicing

I expect that you/the student will practice. Lessons are a great way to increase your musical understanding and your prowess on a given instrument, but without daily (or almost daily) practice, you won't see the results you want. I recommend the following blog post as a good place to start thinking about how much to practice and how to practice:

<http://www.bulletproofmusician.com/how-many-hours-a-day-should-you-practice/>

Don't be deterred by the initial discussion of practicing 1-4 hours per day--please read the entire post, paying special attention to *how to practice*. The *how* is often more important than the *how long*.

### 6. What happens if Kate cancels a lesson?

As a professional musician and career creative person, it is sometimes essential for me to prioritize my own practice and performance schedule. I will always give as much notice as I can for cancellations, but occasionally they will be last minute. You will never be charged for a lesson that I cancel, and I will always do my best to make up the lesson, time allowing.

I have read and agree to the lesson policies.

Print name \_\_\_\_\_

Signature \_\_\_\_\_